

**ARTICLE IX
ORDER OF BUSINESS**

Section 1

ORDER OF THE MEETINGS OF THE CLUB

At the meetings of the Club, the order of business, so far as the character and nature of the meeting shall permit, shall be as follows:

- Roll Call
- Minutes of last meeting
- Report of the President
- Report of the Secretary
- New Business
- Reports of the committees
- Election of officers and board (at annual meeting)
- Election of new members
- Unfinished business
- New business
- Adjournment

Section 2

ORDER OF THE MEETINGS OF THE BOARD OF DIRECTORS

At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Minutes of last meeting
- Report of the Secretary
- Report of the Treasurer
- Report of the committees
- Unfinished business
- New business
- Adjournment

**ARTICLE X
CLUB COLORS**

The Jupiter/Tequesta Dog Club's colors shall be Forest Green, White and Gold or Pale Yellow.

Revised November 20, 2007

CONSTITUTION

Amended May, 2006
Amended November 20, 2007

**Article 1
NAME AND OBJECTS**

Section 1

The name of the Club shall be JUPITER/TEQUESTA DOG CLUB, INC. (JTDC)

Section 2

The objects of the club shall be:

- A. To further the advancement of all breeds of purebred dogs.
- B. To do all in its power to protect and advance the interests of
 - 1. Dog shows
 - 2. Obedience trials and Rally trials
 - 3. Performance events

And to encourage sportsmanlike competition at such events; and

- C. To conduct
 - 1. Sanctioned matches
 - 2. Dog shows
 - 3. Obedience trials
 - 4. Tracking tests
 - 5. And any other event for which the club is eligible under the rules and regulations of the American Kennel Club.

Section 3

- A. To devote all profits to the furtherance of the above and other pure bred dog oriented projects, making donations to charitable and scientific organizations, with special emphasis upon dog philanthropies and educational contributions providing, however, any contribution must be favorably voted upon by a majority of those voting at a general membership meeting; and to all other matters permitted by law and not prohibited by the charter and By-Laws of The American Kennel Club.
- B. The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.

Section 4

The members of the club shall adopt and may from time to time revise such bylaws as may be required to carry out these objects.

BY-LAWS

ARTICLE I Membership

Section 1. Eligibility.

There shall be three types of voting membership, **regular, household and life** open to all persons eighteen years of age and older who are in good standing with the American Kennel Club and who subscribe to the purposes of this club. There shall be three types of non-voting membership, **associate, junior and honorary** and these may not hold office. While membership is unrestricted as to residence, the club's primary purpose is to be representative of the breeders and exhibitors in its immediate area.

Voting Memberships

1. **Regular membership** (individual) enjoys all club privileges including the right to vote and hold office.
2. **Household membership** is two adult members residing in the same household, each having one vote and each eligible to hold office.
3. **Life membership** will be for those members with twenty-five years of continuous membership, they will pay no dues, but are eligible to vote and hold office. The board of directors each year at the last board meeting of the year will appoint this membership to the members who have had 25 years of continuous membership.

Non-Voting Memberships

1. **Associate membership** (individual or household) enjoys all club privileges except the right to vote and hold office.
2. **Honorary membership** may be bestowed upon any person in recognition of extraordinary service to the club. He or she shall have no vote in any meeting of the club nor be eligible to hold any elective office in the club, not be eligible for competitive membership awards and shall pay no dues. No active member shall be eligible for honorary membership. Any voting member in good standing may propose a person in writing and with the reason said person qualifies for this honor to the board of directors. A majority vote by the board of directors will be required to bestow this membership.
3. **Junior membership**, without voting rights, shall be open to all persons under eighteen years of age. Upon attaining the age of

ARTICLE VII AMENDMENTS

Section 1 PROPOSING AMENDMENTS

Amendments to the Constitution and By-Laws may be proposed by the Board of Directors or by written petition addressed to the Secretary and signed by twenty percent (20%) of the voting membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and submitted to the members with recommendations by the Board, by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

Section 2 VOTING ON AMENDMENT PROPOSALS

The Constitution and By-Laws may be amended by a two-thirds votes of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the

notice of the meeting and mailed to each member at least two (2) weeks prior to the date of the meeting.

ARTICLE VIII DISSOLUTION

Section 1

The Club may be dissolved at any time by the written consent of not less than two-thirds of the membership. In the event of dissolution of the Club, whether voluntary or involuntary or by operation of the law, none of the property of the Club nor any of its proceeds thereof nor any assets of the Club shall be distributed to any member (s) of the Club, but after payment of the debts of the Club, the property and assets shall be given to a charitable organization for the benefit of dogs, selected by the Board of Directors.

of hearing by the Board not less than three (3) weeks or more than six (6) weeks thereafter. The Secretary must promptly send one copy of the charges to the accused member by certified mail together with a notice of the hearing and an assurance that the defendant may personally appear in his/her own defense and bring witnesses if he/she wishes.

Section 3 BOARD HEARING

The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by the complainant and the defendant, the Board may by majority vote of those present suspend the defendant from all privileges of the Club for not more than six (6) months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his/her fellow members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

Section 4 EXPULSION

Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the Club to be held within sixty (60) days, but not earlier than thirty days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his/her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendation and shall invite the defendant to speak in his/her own behalf if he/she wishes. The membership present at the meeting shall then vote by secret, written ballot on the proposed expulsion. If expulsion is not voted, the Board's suspension shall stand. The general membership may reverse the expulsion vote by a two-thirds majority vote by written secret ballot. Ballots shall be counted by the President and Secretary.

eighteen, they shall become eligible for regular membership and shall pay the full annual dues payable by general members.

Section 2. Dues.

Membership dues for regular and household shall be in an amount to be determined by the general membership not to exceed \$50.00 per year payable on or before the first day of April of each year. Life memberships will not owe any dues. No member may vote whose dues are not paid for the current year. During the month of February the Treasurer shall send to each member a statement of his dues for the ensuing year.

Section 3. Election to Membership.

Each person interested in applying for membership in the club must attend two (2) general business meetings before applying for membership. **After** attending two (2) general business meetings the individual may submit an application which must be sponsored by two (2) voting members of the JTDC in good standing. Each applicant for membership shall apply on a form approved by the board of directors and which shall provide that the applicant agrees to abide by the constitution, by-laws and standing rules of this club and the rules of the American Kennel Club. The application shall state the desired membership status, name, address and occupation of the applicant and it shall carry the endorsement of two voting members of the JTDC in good standing who have themselves been members of JTDC in excess of one year. Each sponsor may sponsor four (4) applicants per year. Accompanying the application, the prospective member shall submit dues payment for the current year. Membership dues submitted with membership applications and accepted in the last quarter of any fiscal year shall be applied toward active membership dues for that quarter as well as for the entire following fiscal year. All completed applications and membership fees are to be filed with the Secretary. The board of directors will review all applications at the first board meeting after the Secretary receives the application and make its recommendation for the general membership. The application will be read and the board of directors shall announce its recommendation at the first general membership meeting of the club following its review. At the next general membership meeting the application will be voted upon and affirmative votes of 2/3 of the voting members present and voting by secret ballot at that meeting shall be required to elect the applicant. Applicants for membership who have been rejected by the club may not reapply within six months after such rejection.

Section 4 Termination of membership.

Membership may be terminated by:

- A. Resignation. Any member in good standing may resign from the club upon written notice to the Secretary, but no member may resign when in debt to the club. Dues obligations are considered a debt to the club, and they become incurred on the first day of each fiscal year.
- B. Lapsing. A membership will be considered lapsed and automatically terminated if such members' dues remain unpaid thirty days after the first day of the fiscal year. However the board may grant an additional thirty days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any club meetings whose dues are unpaid as of the date of that meeting.
- C. Expulsion. A membership may be terminated by expulsion as provided in Article VI of these bylaws.

ARTICLE II

Meetings and Voting

Section 1. Club Meetings.

Meetings of the Club shall be held monthly within the greater Jupiter/Tequesta area, at such hour and place as may be designated by the board of directors. Written notice of each meeting shall be mailed by the Secretary at least ten days prior to the date of the meeting. In lieu of written notice, email notification may be sent to members that have signed an authorization agreeing to this method of communication. Such authorization, which is revocable by written notice to the secretary, will also release the club from any liability should the notification be received late or not received by the member due to circumstances beyond the club's control.

The quorum for such meetings shall be 20% of the voting members in good standing.

Section 2. Special Club Meetings

Special club meetings may be called by the President or by a majority vote of the members of the board who are present and voting at any regular or special meeting of the board, and shall be called by the Secretary upon receipt of a petition signed by five members of the club who are in good standing. Such special meetings shall be held within the greater Jupiter/Tequesta area, at such place, date and hour as may be designated by the person or persons authorized herein to call such meet-

additional nominations will be permitted at the March meeting.

5. Ballots for the Annual Election shall list the nominees in alphabetical order under each office.
6. Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

ARTICLE V COMMITTEES

Section 1

The Board may each year appoint standing committees to advance the work of the Club in such matters as dog shows, obedience trials, trophies, annual prizes, membership and other fields which may be well served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.

Section 2

Any committee appointment may be terminated by a majority vote of the full membership of the Board and upon written notice to the appointee. The Board may appoint successors to those persons whose services have been terminated.

ARTICLE VI DISCIPLINE

Section 1 AMERICAN KENNEL CLUB SUSPENSION

Any member of this Club who is suspended from the privileges of The American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

Section 2 CHARGES

Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the club. Written charges with specifications must be filed in duplicate with the Secretary along with a deposit of (\$50.00) Fifty Dollars which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board of Directors or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not constitute conduct prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges, it shall fix a date

in thirty (30) days after the election.

Section 3 ELECTIONS

The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The five nominated candidates for positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

Section 4 NOMINATIONS

No person may be a candidate in a Club election who has not been nominated. During the month of January, the board shall select a Nominating Committee consisting of three members and two alternates, not more than one of who shall be a member of the Board. The Secretary shall then notify the Committee members and alternates of their selection. The Board shall name a Chairperson of the Nominating Committee and it shall be his/her duty to call a meeting of the Committee, which shall be held on or before the February general meeting.

1. The nominating committee will nominate one candidate for each office and five candidates for the Board of Directors and, after securing the consent of each person so nominated shall immediately report their nominees to the Secretary in Writing.
2. The Club's immediate Past President shall automatically be a nominee to the Board of Directors for one (1) year following his/her term of office as President, as long as he/she leaves the office in good standing. In the event the Past President declines the office, the committee shall select a fifth (5th) member of the board.
3. Upon receipt of the nominating committee's report and to allow ample time for thought and consideration of the candidates, the Secretary shall notify each member, in writing, of the nominating committee's selections at least two weeks before the March meeting.
4. Additional nominations may be made at the February meeting by any member in attendance, provided that the person nominated does not decline when his/her name is proposed and provided further that if the proposed candidate is not in attendance at this meeting, his/her proposer shall present to the Secretary a written statement from the proposed candidate signifying his/her willingness to be a candidate. No person may be a candidate for more than one position and the additional nominations which are provided for herein may be made only from those members who have not accepted a nomination of the nominating committee. No

ings. Written notice of such meeting shall be given by the Secretary at least five days and not more than fifteen days prior to the date of the meeting and said notice shall state the purpose of the meeting, and no other club business may be transacted thereat. In lieu of written notice, email notification may be sent to members that have signed an authorization agreeing to this method of communication. Such authorization, which is revocable by written notice to the secretary, will also release the club from any liability should the notification be received late or not received by the member due to circumstances beyond the club's control. The quorum for such meetings shall be 20% of the voting members in good standing.

Section 3. Board Meetings.

Meetings of the board of directors shall be held monthly within the greater Jupiter/Tequesta area at such hour and place as may be designated by the board. Written notice of each such meeting shall be mailed by the Secretary at least five days prior to the date of the meeting. In lieu of written notice, email notification may be sent to members that have signed an authorization agreeing to this method of communication. Such authorization, which is revocable by written notice to the secretary, will also release the club from any liability should the notification be received late or not received by the member due to circumstances beyond the club's control. The quorum for such a meeting shall be a majority of the board. A copy of the minutes of the meetings of the board of directors shall be made available to the general membership at all general meetings.

Section 4. Special Board Meetings.

Special meetings of the Board may be called by the President; and shall be called by the Secretary upon receipt of a written notice signed by at least three members of the board. Such special meetings shall be held in the greater area of Jupiter/Tequesta at such place, date and hour as may be designated by the person herein authorized to call such a meeting. Written notice of such meetings shall be given by the Secretary at least five days and not more than ten days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. In lieu of written notice, email notification may be sent to members that have signed an authorization agreeing to this method of communication. Such authorization, which is revocable by written notice to the secretary, will also release the club from any liability should the notification be received late or not

received by the member due to circumstances beyond the club's control. A quorum for such a meeting shall be a majority of the board.

Section 5. Voting

Each voting member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the club at which he/she is present. Proxy voting will not be permitted at any club meeting or election. All members must have paid their dues and be clear of all debts to the club and have attended four (4) monthly meetings prior to the Annual Meeting to be eligible to vote at that meeting.

ARTICLE III

DIRECTORS AND OFFICERS

Section 1. Board of Directors

The Board shall be comprised of the President, Vice-President, Secretary and Treasurer and five other persons all of whom shall be eligible members in good standing and all of whom shall be elected for one year terms at the club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the board of directors.

Section 2. Officers

The club's officers consisting of President, Vice President, Secretary and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- A. The President shall preside at all meetings of the club and of the board and shall have the duties and powers normally appertaining to the office of President in addition to those particularly specified in these bylaws.
- B. The Vice-President shall assume the duties and exercise the powers of the President in case of the President's death, absence or incapacity. In addition, the Vice-President shall perform such duties as may be assigned to him/her by the President with the approval of the Board of Directors.
- C. The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the club. He/she shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of the members of the Club with their addresses and carry out such other duties as are prescribed in these By-Laws.

- D. The Treasurer shall collect and receive all monies due or belonging to the Club. He/she shall deposit the same in a Bank designated by the Board in the name of the Club. His/her books shall at all times be open to inspection by the Board and he/she shall report to them at every meeting the condition of the Club's finances and every item of receipt or payment not before reported; and at the Annual Meeting he/she shall render an account of all monies received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the board of directors shall determine. The club will bear the expense of the bond. The Club Treasurer shall apply incoming funds from members to any outstanding debts of these members in descending order and lastly to current dues. A member cannot be a voting member until past indebtedness is resolved.
- E. The President and Board shall be empowered to elect a Corresponding Secretary and Assistant Treasurer if the need arises. These are Non-voting positions.

Section 3 VACANCIES

Any vacancies occurring on the Board or among the Officers during the year shall be filled until the next annual election by a majority vote of all of the then members of the Board at its first regular meeting following the creation of such vacancy, or at a special Board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice-President and the resulting vacancy in the office of Vice-President shall be filled by the Board.

ARTICLE IV

THE CLUB YEAR, ANNUAL MEETINGS, ELECTIONS

Section 1 CLUB YEAR

The Club's fiscal year shall begin immediately at the first day of April and end on the thirty-first day of March. The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

Section 2 ANNUAL MEETING

The Annual Meeting shall be held in the month of March at which time officers and Directors for the ensuing year shall be elected by secret written ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his/her successor in office all properties and records relating to that office with-